



GUILDFORD
BOROUGH

James Whiteman
Managing Director

www.guildford.gov.uk

Dear Councillor

PLANNING COMMITTEE - WEDNESDAY 8TH JULY, 2020

Please

Procedure for Public Speaking - not permitted for application 19/P/02102

The Council's procedure for public speaking at Planning Committee is contained in its "Guide to Speaking at Planning Committee Meetings" which can be accessed here: <http://www2.guildford.gov.uk/councilmeetings/documents/s16894/Guide%20to%20Speaking%20at%20Planning%20Committee%20Meetings.pdf>

Page 4 in particular has a very helpful explanatory flowchart.

The process for this application coming to this Planning Committee has been as follows:

1. The application was received
2. 21 days were allowed for consultation
3. A decision was made that the application should be brought to Committee.
4. This Committee Agenda was published on 30th June
5. Public speaking is only allowed on applications at Planning Committee if, **at the date an Agenda is published**, more than 10 letters have been received in respect of a householder application or more than 20 letters have been received in respect of a minor/major application. As at 30th June the Council had received only 6 letters in respect of this application (therefore, fewer than 20 letters) which means there will be no public speaking on this item in accordance with adopted procedure.

Yours sincerely

Sophie Butcher, Democratic Services Officer
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